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MANAGEMENT MANUAL Accepting gifts or hospitality

ACCC GIFTS AND HOSPITALITY DECLARATION FORM

DATE:	13 December 2012
EMPLOYEE'S NAME AND APS CLASSIFICATION:	EL2
NAME OF DONOR PERSON / ORGANISATION:	Corrs Chambers Westgarth
FULL DESCRIPTION OF GIFTS/ HOSPITALITY ACCEPTED	Christmas party – dinner and drinks
ESTIMATED MONETARY VALUE	Not known
1 \$	
2 not known	
3 minimal	
REASONS GIFT/ HOSPITALITY NOT REFUSED	No conflict
1 no conflict	
2 give offence	
3 minimal value	