## Released under FOI

MANAGEMENT MANUAL Accepting gifts or hospitality

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## ACCC GIFTS AND HOSPITALITY DECLARATION FORM

| DATE:                                    | 19/12/2012   |
|--|--|
| EMPLOYEE'S NAME AND APS                  | APS5   |
| CLASSIFICATION: NAME OF DONOR PERSON /   | Law Image  |
| ORGANISATION:                            |  |
| FULL DESCRIPTION OF                      | 4 Bottles McWiliams Inheritance, 2xMerlot & 2X   |
| GIFTS/ HOSPITALITY ACCEPTED              | Chardonnay   |
| ESTIMATED MONETARY                       | A STATE OF THE STA |
| VALUE                                    | \$6 each   |
| 1 \$                                     |  |
| 2 not known                              |  |
| 3 minimal                                |  |
|  |  |
|  |  |
| REASONS GIFT/<br>HOSPITALITY NOT REFUSED | Christmas gift for me and my team (!) Donated to Social Club today   |
| 1 no conflict                            | CO DOCIAL CIAD COACY   |
| 2 give offence                           |  |
| 3 minimal value                          |  |