## Released under FOI

MANAGEMENT MANUAL Accepting gifts or hospitality

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## ACCC GIFTS AND HOSPITALITY DECLARATION FORM

DATE:	21/12/12
EMPLOYEE'S NAME AND APS CLASSIFICATION:	General Manager
NAME OF DONOR PERSON / ORGANISATION:	7 Selbourne
FULL DESCRIPTION OF GIFTS/ HOSPITALITY ACCEPTED	Tin of chocolates
ESTIMATED MONETARY VALUE	
1\$	Approx \$15-20
2 not known	
3 minimal	
REASONS GIFT/ HOSPITALITY NOT REFUSED	Minimal value
1 no conflict	
2 give offence	
3 minimal value	