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MANAGEMENT MANUAL Accepting gifts or hospitality

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ACCC GIFTS AND HOSPITALITY DECLARATION FORM

DATE:	26 February 2013
EMPLOYEE'S NAME AND APS	EL2
CLASSIFICATION:	
NAME OF DONOR PERSON /	Hong Kong Customs and Excise Department
ORGANISATION:	
FULL DESCRIPTION OF	A mens watch with the Hong Kong Customs
GIFTS/ HOSPITALITY	and Excise Department logo on the face of the
ACCEPTED	watch
ESTIMATED MONETARY	A Contraction of the Contraction
VALUE	Not known.
1 4	
1 \$	
2 not known	
2 HOCKHOWN	
3 minimal	
%	
REASONS GIFT/	
HOSPITALITY NOT REFUSED	The watch was presented to me after a week of
	presentations to the Hong Kong Customs and
1 no conflict	Excise Department. It would have been inappropriate to not accept the gift at the time.
2 give offence	
3 minimal value	