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MANAGEMENT MANUAL Accepting gifts or hospitality

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ACCC GIFTS AND HOSPITALITY DECLARATION FORM

DATE:	27 March 2013
EMPLOYEE'S NAME AND APS CLASSIFICATION:	APS 5
NAME OF DONOR PERSON / ORGANISATION:	The School of Economics at the University of Queensland
FULL DESCRIPTION OF GIFTS/ HOSPITALITY ACCEPTED	A silver pen with the name of the Faculty and University printed on it.
ESTIMATED MONETARY VALUE	
1 \$	2. Not known
2 not known	
3 minimal	
REASONS GIFT/ HOSPITALITY NOT REFUSED	3. minimal value. The pen was given to me after I gave a speech at a career breakfast seminar hosted by the University, as a token of appreciation.
1 no conflict	
2 give offence	
3 minimal value	